

## Job Description

<b>Job title</b>	<i>CAD Technician</i>
<b>Department</b>	<i>R&amp;D (Production &amp; Operations)</i>
<b>Reports to</b>	<i>Operations Manager</i>
<b>Responsible for</b>	<i>None</i>

## Job purpose

Creating solutions by providing and designing 2D and 3D plans for civils, manufacturing and metal fabrication for Production team projects in order to support achievement of departmental goals and milestones.

## Duties and responsibilities

- **Operational responsibilities**
  - Discussing designs with others in the team, involving comment and contribution
  - Producing detailed drawings, modelling and calculations
  - Explaining and discussing designs with other people, amending as required
  - Writing manuals/ design details where applicable
  - Producing job reports as required
  - Storing/filing designs appropriately
- **Peer group /cross team liaison**
  - Maintain a good working relationship with colleagues and peers, reflecting Bennamann values
  - Support the team as required with technical information, research or a design view
- **Reporting and communication**
  - Provide designs and drawings to deadlines as required
- **Team**
  - Proactive member of motivated and engaging team
  - Participate actively in team meetings and proactive in own review and development
  - Supportive member of team, role modelling Bennamann values in both internal and external relationships
  - Open to development and training as required to improve performance and effectiveness in role
- **H&S**
  - Responsible for own H&S, adhering to company guidelines be this in an office / workshop setting, on site, in a vehicle and/or any other reasonable context
  - Highlight any H&S risks you identify to management
  - Ensure you have any and all reasonable PPE and highlight any deficiencies to management who will address as required

## Person Specification

ATTRIBUTES	ESSENTIAL (must have these skills or experience)	DESIRABLE (...but prepared to train or develop in these areas)
<p><b>Relevant Experience</b> Work and non-related work experience relevant to the job and organisation</p>	<p><b>Technical/Operational</b></p> <p>Proficiency in technical drawing, an understanding of manufacturing and construction processes</p> <p>Engineering/civils/manufacturing/metal fabrication background and industry experience</p>	<p>Click or tap here to enter text.</p>
<p><b>Education/ Training</b> Specific qualifications and or training</p>	<p>Autocad &amp; Solidworks</p>	<p>Degree in design and/or engineering/construction</p>
<p><b>Qualities, knowledge &amp; skills</b></p> <p>Personal skills, qualities, behaviour, most of these will be essential as many of these cannot be trained</p>	<p>An empathy and affinity with the Bennamann company values:</p> <ul style="list-style-type: none"> <li>- Safe, reliable and dependable</li> <li>- Protecting the environment and with a zero-carbon footprint</li> <li>- Value our customers and our colleagues</li> <li>- Profit with integrity</li> <li>- Innovative, passionate with a can-do attitude</li> </ul> <p>In addition:</p> <ul style="list-style-type: none"> <li>- Adheres to process and policy, including PPE and uniform</li> <li>- Presentable, with the ability to be a positive representative for Bennamann in relationships with customers and suppliers</li> </ul> <p>Able to work autonomously and as part of a team, supports others and a great communicator</p> <p>Attention to detail and time/deadline driven</p> <p>Appreciates a challenge and responds to demanding and complex tasks and projects</p>	<p>Click or tap here to enter text.</p>
<p><b>Additional factors</b> Working conditions/hours, ability to drive, any special working conditions</p>	<p>Click or tap here to enter text.</p>	<p>Ability to drive as site is outside of Truro centre</p>