

Job Description

Job Title	Project Manager
Department	Bennamann Energy - Project Delivery
Reports to	Programme Management Office
Responsible for	NA

Job Purpose

- To take responsibility for end-to-end delivery of projects, often with respect to multiple stakeholders both internal and external
- To act as the key, day to day client interface, ensuring that client objectives are met and that projects are delivered to time and cost targets and the appropriate quality standards
- To collaborate with internal design teams and external design consultants and to oversee project delivery teams through consultants, CDM and sub-consultants

Duties and responsibilities

Project Management

- Advising at a strategic level at the project conception stage, including providing advice on the different approaches that can be adopted to successfully achieve the projects overall objectives
- Leading the establishment of the overall success criteria for the project, including time, cost, technical and performance parameters
- Planning for and the ongoing management of quality, safety, health, and environment issues
- Establishing effective project governance, processes, and systems to be utilised throughout project
- Project planning, including ensuring the production of the detailed project plan
- Leading and facilitating the design team
- Managing the change control process
- Monitoring and advising upon project finances
- Taking a leading role in interfacing with the client and other consultants, at all project stages



Marketing & Business Management

- Attending formal client pitches with BD Team if required
- Support with producing documentation for client bids

Peer group / cross team liaison

- Maintain a strong and open working relationship with colleagues and peers, reflecting Bennamann values

Reporting and communication

- Managing the flow of project information between the team and the client, through regular meetings and written communications
- Ensuring the production of formal project progress and other reports

Team

- Proactive member of motivated and engaging team
- Participate actively in team meetings and proactive in own review and development
- Supportive member of Project Delivery team, role modelling Bennamann values in both internal and external relationships

H&S

- Responsible for own H&S and that of your direct reports, adhering to company guidelines be this in an office / workshop setting, on site, in a vehicle and / or any other reasonable context
- Highlight any H&S risks you identify to management
- Ensure you have any and all reasonable PPE and highlight any deficiencies to management who will address as required

Person Specification

ATTRIBUTES	ESSENTIAL (must have these skills or experience)	DESIRABLE (prepared to train or develop in these areas)
<p>Relevant Experience Work and non-related work experience relevant to the job and organisation</p>	<p>Technical/Operational Proven ability to successfully manage and prioritise multiple projects</p>	<p>Experience in one or all of the following sectors:</p> <ul style="list-style-type: none"> • Infrastructure • Agriculture • Civil Engineering projects
<p>Education/ Training Specific qualifications and or training</p>	<p>Professional qualification (MCIOB/APM or similar)</p>	
<p>Qualities, knowledge & skills Personal skills, qualities, behaviour, most of these will be essential as many of these cannot be trained</p>	<p>An empathy and affinity with the Bennamann company values:</p> <ul style="list-style-type: none"> - Safe, reliable and dependable - Protecting the environment and with a zero-carbon footprint - Value our customers and our colleagues - Profit with integrity - Innovative, passionate with a can-do attitude <p>In addition:</p> <ul style="list-style-type: none"> - Adheres to process and policy, including PPE and uniform - Presentable, with the ability to be a positive representative for Bennamann in relationships with customers and suppliers, ranging from farmers to councillors and scientists 	<p>Process and system driven, to be able to comply with our ISO standards of working</p>



	- Excellent and proven organisation, planning and communication skills	
Additional factors		